



## SUBDIVISION OR PLANNED UNIT DEVELOPMENT PREAPPLICATION CONFERENCE FORM

Prior to submittal of a Concept Plan Application, a conference is required with the Planning Administrator or his/her designee. The purpose of this conference is to review the proposal to determine the studies and data needed for the Concept Plan Application moving forward. A sketch plan of the proposal is not required.

Date: \_\_\_\_\_

### SECTION I: PERSONAL AND PROPERTY RELATED DATA

Owner/Applicant: \_\_\_\_\_ E-mail Address \_\_\_\_\_  
Phone: (     ) \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Engineering Firm: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_  
Address: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

#### Location and Zoning District:

Address: \_\_\_\_\_ Parcel Number: \_\_\_\_\_  
Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Proposing a Subdivision ☐

Proposing a Planned Unit Development ☐

Total Acreage: \_\_\_\_\_ Proposed Units/ Lots: \_\_\_\_\_ Proposed Open Space Acres: \_\_\_\_\_

## SECTION II: DISCUSSION ITEMS

- Procedural requirements of Title 9.

Preapplication conference

Three Phase approval process:

- ☐ Concept Review Application - Planning Administrator
- ☐ Preliminary Plat Public Hearing - Planning and Zoning Commission
- ☐ Final Plat/Master Plan Public Hearing - Board of County Commissioners

- Other applicable requirements.

- Zoning Confirmed
- Topographical Information
- Overlay Areas:
  - ☐ Wetland Overlay
  - ☐ Hillside Overlay
  - ☐ Wildlife Overlay
  - ☐ Scenic Corridor Overlay
  - ☐ Airport Overlay
- Compatibility of proposal with nearby land uses
- FEMA Flood Plain
- Wildland Fire Mitigation Plan
- Trails and Pathways Plan
- Public sources available for information, policies, and regulations

- Applicant has been provided.

- Subdivision Regulations
- Zoning Regulations
- Applicable Maps
- Schedule of Filing Dates
- Fee Schedule
- Concept Application and Checklist:
  - ☐ Subdivision with minimum lot size of 2.5 acres
  - ☐ Subdivision with minimum lot size of 20 acres
  - ☐ Rural Reserve Planned Unit Development
  - ☐ Planned Community Planned Unit Development
- Other \_\_\_\_\_
- Other Land Use Applications:
  - ☐ Scenic Corridor
  - ☐ Conditional Use Permit
  - ☐ Variance
  - ☐ Other \_\_\_\_\_

Planning Administrator/Designee Comments:

I, the undersigned, acknowledge that have I met with the Planning Administrator or Designee for Teton County, Idaho. That the requirements for land development in Teton County, Idaho were discussed and I was provided specific information applicable to the property detailed in this Preapplication Conference.

Applicant Signature: \_\_\_\_\_

Planning Administrator/Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_